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## **Trustee**

### Role summary

### As part of our succession planning, Ormiston Families seeks a new Trustee with either financial and accounting, HR or ICT knowledge to join its strong Board and support the Resources Committee.

### About Ormiston Families

Ormiston Families supports families in the East of England to build resilience and make choices to improve the life chances of children by taking early and preventative actions to create safe, healthy and resilient families who feel in control of their own wellbeing. The charity exists today because of one family’s tragedy: a young woman, Fiona Ormiston Murray, died whilst on her honeymoon. Fiona loved children and it was no secret that she was excited about starting her own family. Her family, devastated by their loss, wanted to do something to honour her memory. They therefore created a charitable trust devoted to helping children and families in need.

Ormiston Trust opened its first service in 1981, The Robert Milne Centre, a home for looked after children in Ipswich. By 1992, it was funding an increasingly diverse range of services for children, young people, and families across the region, so it established a separate charitable trust to manage these services – Ormiston Children and Families Trust. In 2014, Ormiston Children and Families Trust changed its name to Ormiston Families to reflect the fact that all of the work it's now doing is focused on working 'with' families in order to positively impact the lives of children and young people.

Ormiston Families provides a range of services that fall under three main categories: working with families affected by imprisonment or offending behaviour of a relative, mental health and wellbeing services, and working with communities across the East of England. It has around 200 employees and 20 volunteers. In 2023/24, we reached over 5,100 families and welcomed over 66,000 visitors to our prison visit centres. ***You can find out more about our impact and our services by visiting our website.***

**Website:** [http://www.ormiston.org](http://www.ormiston.org/)

## **About the role**

### Location

East of England – meetings are usually held in Ipswich or remotely via MS Teams

### Time commitment

Four quarterly board meetings + four to eight\* committee meetings per year (held during the working day) + two service visits + a board away day.

\* Trustees are required to sit on at least one committee, ideally two.

### Role specification

As we look to expand our reach in the East of England, delivering wellbeing and mental health services for the people with whom we work, we want to appoint a new Trustee who will join the Board of Ormiston Families. You will work alongside other Trustees and take responsibility for setting the charity’s values, strategic aims, objectives, and direction. You will have an appreciation of the role which a Trustee plays and share a passion for supporting families and children in building stronger networks, learning from experiences and feeling in control of their wellbeing.

Responsibilities of the newly appointed Trustee include:

* Reviewing the charity’s performance
* Identifying risks and managing those risks to ensure that the charity achieves its strategic aims and objectives
* Supporting the CEO and staff as a critical “friend”
* Ensuring that the charity is carrying out its purposes for the public benefit
* Complying with the charity’s governing document and the law
* Ensuring that the charity is accountable and that it’s managing its resources responsibly
* Acting with reasonable care and skill and using personal skills and experience as needed to ensure that the charity is well-run and efficient
* Ensuring that the charity collaborates with stakeholders to promote ethical conduct
* Safeguarding the good name and values of the charity and ensuring that its values are reflected in all its work

It is expected that the successful candidate will join the Resources Committee and ideally one other – currently Income Generation & Communications, Governance, and Senior Recruiting & Remuneration.

### Person specification

As part of our succession planning, Ormiston Families seeks a new Trustee with either financial and accounting, HR and /or ICT knowledge to join our strong Board of Trustees.

Candidates will be qualified in their area of expertise and ideally have an understanding of financial and accounting practises gained by serving at a senior level in an organisation, whether in the private, public or charitable sector.

We are open to receiving applications from those seeking their first non-executive role, as long as you have the ability to work collaboratively at a strategic level.

## **Additional information**

### Board Composition

Gail Tolley, Chair

Jessica Godfrey-Withey – Chair of the Governance Committee

Miranda Kendall – Chair of the Income Generation & Communications Committee

Catherine McLaughlin

Di Murray

Peter Murray OBE – founding Patron

Steve West – Chair of the Resources Committee

Rebecca Wood

Mark Heasman

Phillip Richards

Nicola Yarnall

### Terms of appointment

The role is unremunerated, however reasonable pre-agreed travel expenses may be reimbursed. It is expected that the successful candidate will join the Board as a Trustee as well as becoming a member of the Resources Committee and one other. The quarterly board meetings and annual away-day are held in person, in Ipswich, and Committee Meetings are held remotely over MS Teams. Trustees are asked to commit to a minimum term of three years , with the maximum period being nine years.

### Diversity

Ormiston Families welcomes applications from everyone regardless of age, gender, ethnicity, sexual orientation, faith or disability. All appointments will be made on merit, following a fair and transparent process. In line with the Equality Act 2010, however, the organisation may employ positive action where candidates from underrepresented groups or with relevant lived experience can demonstrate their ability to perform the role equally well.

### Process

**Please email your CV and a supporting statement to Karen Moore, Director of People and Organisational Development.**

[**karen.moore@ormistonfamilies.org.uk**](mailto:karen.moore@ormistonfamilies.org.uk)

**If you would like an informal discussion about the role prior to applying, please contact Lucy Cobbold, Executive Assistant and Business Support Manager, and she will arrange this with Allan Myatt, Chief Executive.**

[**Lucinda.cobbold@ormistonfamilies.org.uk**](mailto:Lucinda.cobbold@ormistonfamilies.org.uk)

**Closing Date: 9 a.m. on Monday 14th October 2024**